

NBX: Member Storage Bin Policy addition to Standing Rules

Issue: Since Member Storage can not be given to everyone, there needs to be policies in place to regulate the Member Storage Area.

Solution: Add the following language to the Standing Rules regarding Member Storage Policy --

"The Leesburg location offers a limited amount of Member Storage.

Individual Member Storage bins are Makersmiths owned and made available for use given the following policy:

Preference for Member use of a bin is given in this priority:

- 1.Stewards
- 2.Instructors
- 3.Other Members on a first-come, first-serve basis.

The Classroom Steward is responsible for:

- Allocating bins; giving priority to Stewards that want one, then Instructors that want one, then on a first-come, first-serve basis to other Members that want one.
- Keeping a waiting list.
- Tracking bin access.
- Emptying abandoned bins as needed and packing the contents for Member pickup.
- Maintaining a general organization and cleanliness to the area with the cooperation of the Members using the area.

The Member using a bin is responsible for:

- Communicating with the Classroom Steward the Member's want to use a Member Storage bin.
- Maintaining the integrity of the bin and their items stored within the bin with the lid on. (Nothing stored on top, under, behind, in front or beside the bin.)
- Labeling their bin with their name and the date they last accessed it.

If a bin is not accessed for two months, it is considered abandoned.

If a bin is abandoned, the Member using it will be contacted, the bin contents emptied and packed for Member pickup, the bin relinquished to the next person on the waiting list."

Relevance to Tax Exempt Status: None

Motion: Move to add the above policies to the Standing Rules